



## Online application submission for research funding

### **IMPORTANT:**

Principal investigators will receive funding for a **maximum of two ongoing projects**. However, it is allowed to act as co-applicant on two additional projects.

### **1. Deadlines**

The Swiss Cancer League (SCL) and Foundation Cancer Research Switzerland (CRS) have set two deadlines for submitting applications for research funding (1 February and 1 August). An initial written response from the adjudicating committee can generally be expected by the end of January or June respectively. Provisional information will not be given by telephone.

The [Grant Application Portal \(GAP\)](#) is a web platform designed for the online interaction between applicants, reviewers and the Scientific Office of the aforementioned organizations. **Only those grant requests submitted via this platform will be considered for funding.**

The complete application may be submitted up to a maximum of 5 working days after the two official deadlines only if a **prolongation has been requested (by e-mail) and approved by the Scientific Office ([scientific-office@swisscancer.ch](mailto:scientific-office@swisscancer.ch)) prior to the deadline**. Please note that in order to request such a prolongation you must have entered the following information online and prior to your request:

1. on the GAP Project page
    - the title, name(s) of the principal applicant and co-applicant(s)
    - the start and duration of the project
  2. on the GAP Funding page
    - the total sum requested
- Once you have entered and saved the above information in GAP, you will receive a **research project grant identification number**. Please be sure to include this reference number in your e-mail request for a 5 day prolongation.

### **2. Conditions on applying:**

- Grant applicants of Swiss nationality or non-Swiss applicants currently employed by a Swiss cancer research institution.
- The **main applicant must be the one who creates the application**, but it can be jointly completed by the main applicant and any co-applicants.
- Attachments such as research plans, CVs, publication lists and detailed financial plans, etc. are to be uploaded to the fields provided.
- A brief and concise **description of the significance of the expected project outcome** in terms of the fight against cancer is required.
- 1 signed hardcopy of the online generated application must be mailed (to the address above) and **postmarked with the date on or before the deadline**.
- For revised versions only: A point-by-point reply must be provided in the field made available.

### 3. **Salaries**

The applicable salary categories will be determined using the rules established by the Swiss National Science Foundation. A separate statement of salary costs must be kept. The principal applicant is not allowed to apply for a salary.

### 4. **Age**

Individuals who have reached their 40th birthday by the time they take up the research position may receive a salary only in exceptional cases. They may receive assistance as part of a bridging arrangement if there is a record of their impending employment in a subsequent position.

### 5. **Project duration / Maximum funding amount per project**

Applications for funding must be limited to projects lasting no longer than 3 years. A single project with a 3 year duration may be supported with at most Sfr. 350'000 (see also sections 3 and 7).

### 6. **Work**

A schedule must be drawn up for each year and each employee showing that the project will provide full employment for its duration (approx. 235 working days per year).

### 7. **Content**

Applications must be **cancer related** and formulated briefly, precisely and **in English**. The principal applicant is not allowed to apply for his own salary to be funded. Applications for funding for collateral materials must be accompanied by good offers. Funding for consumables **in excess of Sfr 16'000** per year will only be granted in well-documented cases. In particular, the application must state what resources (personnel, funding, equipment, facilities) are already available to the applicant and list other bodies from whom the applicant has requested assistance.

### 8. **Obligations of the recipient of funding**

You undertake to use the funding allocated to you for the stated purposes, to adhere to the research plan and the budget, to carry out the research work with due diligence and in accordance with the ethical rules of science, and to make the results of your work available in a suitable form.

Any changes to a funded project must be approved by the Scientific Office. Therefore, recipients of funding must inform SCL/CRS immediately of any circumstances which result in a modification of the research plan or the budget and of any changes regarding the personnel whom they employ and pay in connection with the funded research projects.

### 9. **Reporting and accounting**

At the end of the project period, recipients must submit a final scientific and financial report to SCL/CRS. The financial report will be examined by the Scientific Office, the scientific report by the relevant committee. The Scientific Office will inform recipients whether their reports have been approved. Any funding granted but not used must be repaid to SCL/CRS on completion of the research work.

**10. Patents, copyright**

The recipient is obliged to inform SCL/CRS if he acquires protected rights in conjunction with work funded by us (such as patent rights to a discovery or a copyright for a publication, audiovisual media, a computer program or other similar item).

If the results of research funded in full or in part by SCL/CRS are exploited commercially, the recipient of the funding is obliged to notify this to SCL/CRS. SCL/CRS may require the funding to be repaid in accordance with the income yielded by the work and may request an appropriate share of any profits. Such payments will be used by SCL/CRS to fund research.

**11. Misuse, failure to observe these conditions**

If funding is misused or if the recipient fails to observe the conditions stated here, SCL/CRS shall be entitled to freeze bank accounts, revoke its pledge to provide funding, demand repayment of funds that have already been paid out and take any further measures that it deems necessary.

**12. Miscellaneous**

If your application for funding is granted, we may require further information on project. Research funding will be forfeited if it is not claimed within 1 year of the stated starting date of the funding. Supplementary payments will only be authorized in exceptional cases if they are the result of unforeseeable price increases.