



## Information Sheet on submitting applications for bursaries

### 1 Aim

The intention the bursary program is to secure high level research in **clinical oncology** in Switzerland by offering young investigators the possibility to visit a leading research center abroad in order to acquire and return with advanced training and further education.

Researchers with a pure basic research focus are excluded from this program and are encouraged to apply to a more suitable funding institution.

### 2 Deadlines

The Swiss Cancer League (SCL) and Cancer Research Switzerland (CRS) have set two deadlines for submitting applications for bursaries (1 February and 1 August). Applications received after these dates will automatically be processed with applications received for the subsequent deadline. An initial written response from the adjudicating committee can generally be expected by the end of June or January respectively.

**Provisional information will not be given over the telephone.**

### 3 Format, attachments, number of copies

The application for a bursary must be submitted as follows on the appropriate form provided by SCL/CRS

- **Original *plus 5 copies***
- **The application must be written in English**
- **Curriculum vitae, scientific activities to date, *plus 5 copies***
- **Detailed research plan with reasons for the choice of location and project leader, *plus 5 copies***
  - **Accompanying list of publications *plus 5 copies***
  - **Letters of reference *plus 5 copies***
  - **Confirmation from the supporting institute *plus 5 copies***
  - **Letter from the future employer in Switzerland *plus 5 copies*.**

### 4 Amount of bursary

The amount of the bursary is governed by the rules established by the Swiss National Science Foundation.

## **5 Duration**

Bursaries are generally awarded for a maximum period of 2 years. The financial requirement for each year must be shown separately and in detail. A third year of Post-doc (bursary) time will not be supported, even if the two years before were financed by another source.

## **6 Obligations of the recipient of the bursary**

You undertake to use the bursary awarded to you for the stated purposes, to adhere to the research plan and the budget, and to carry out the research work with due diligence and in accordance with the ethical rules of science. Recipients of bursaries must inform SCL/CRS immediately of any circumstances which alter the conditions under which the bursary was granted.

## **7 Reporting and accounting**

At the end of a 12-month period from the date on which the bursary commences, the recipient of the bursary shall submit a scientific and financial interim or final report. The accounts submitted will be examined by the scientific office, the scientific report by the relevant committee. The scientific office will inform recipients of bursaries whether their reports and accounts have been approved.

## **8 Misuse, failure to observe these conditions**

If a bursary is misused, SCL/CRS shall be entitled to freeze bank accounts, revoke its pledge to provide a bursary, demand repayment of funds that have already been paid out and take any further measures that it deems necessary.

## **9 Miscellaneous**

Bursaries will be forfeited if they are not claimed within 1 year of their stated starting date. The granting of a bursary implies no obligation on the part of the subsidiary bodies of SCL/CRS to continue providing assistance.

**Please send your application to the following address:**

Swiss Cancer League  
Scientific Office  
Effingerstrasse 40  
PO Box 8219  
CH-3001 Bern

phone: +41 31 389 91 16  
fax: +41 31 389 91 62  
e-mail: [scientific-office@swisscancer.ch](mailto:scientific-office@swisscancer.ch)